

PTO Meeting Minutes - May 16th 2017 - 6:00 pm

President's Report (Bradi Gates)

PTO Alumni Scholarship

- 6 applications received. Cherie Pun Memorial Scholarship and 2 PTO Alumni Scholarships will be given (\$300 each). Bradi is reviewing and will announce the winners soon.

Joyce Richards Volunteering Awards

- Bradi will make copies of the applications for the committee to review - Any late submissions will be accepted through tonight (May 16th)

2017-2018 PTO Board Nominations

- Board is nominated - Member at Large position not nominated yet, but we have a few leads and hope to have it filled by June meeting.

Secretary Report (Merideth Manwiller)

Nothing to Report.

Principal's Report (Joan McFadden)

- Thanks for fabulous Staff Appreciation week!
- Volunteer Appreciation Breakfast next week on the 24th
- Staff at Jacob Wismer will know placement by May 21st.
- Greenwood drive update - Things during morning drop off are much improved over a few months ago.
- Calendar has been updated for next year with all the events, but building use applications are not available to request until July 1st, so that task for the events will need to be completed after July 1st .

Community Partnership Report (Tracy Bariao)

- Final meeting was on May 4th. Next year, we will continue with the translator tree, but open to new ideas also.
- Sonia Lall worked to set up Green Team which is piloting composting bins in the cafeteria for the 4th graders. This started on Monday (May 15th) and next year they will help teach the other grades how to use the program. There was an upstart cost of \$150 for this, and we had not previously approved a budget for Green team this year. After discussion, Angela Babst made a motion to approve \$150 for this year's budget for Green Team. Seconded by Merideth Manwiller, and approved by all.

Fundraising Report (Amy Roskowski for Amy Charon)

5th Grade Activities:

- Used labels for education gift cards for purchase of gift to school (a pop up tent for use at events). There is a tracking ledger in the safe for when gift cards get used. The gift

should be here before field day - a pop up tent with JW logo for use during field day and jogathon. Will also purchase some upholstery guard to keep it protected. Yearbooks and tshirts are in process.

- Concessions for movie night - will not be 5th grade led. Usually concessions are a mix of donations and reimbursed purchases for items (like pizza). Food is typically purchased, and beverages or individual snack items are commonly donated.
- If there are any volunteers with experience running concessions or who could help would be appreciated. Contact Jen Politsch.
- Taekwondo is secured for next October.
- We have received \$1289.36 received from Box Tops for Education this year.

Community Events Report (Sarah Sperbeck-Koenders)

- One School One Book (Jen Politsch gives update) Nearly 200 quizzes turned in - 1st week of prize given out. Slowly receiving things for the display case.
- Clothes Closet - May 31st - 4 volunteers already signed up. More area needed for the afternoon shifts and will highlight in the next newsletter

Volunteer Coordinator's Report (Jen Politsch and Amy Roskowski)

Chair Update 2017-2018

- A group reached out for Variety Show but still no one has committed to being the lead or coordinator for this. For now we have not added this back in as an activity for the school, but are open to it if a lead or committee comes forward to run it.
- All chair positions filled for next year.
- Spring event going forward will be a cap to OSOB and be run by that chair/committee.

Treasurer's Report (Angela Babst)

2017 - 2018 Proposed Budget - Review and discussion notes below. We will be voting on this budget at the June PTO meeting.

Assumptions:

- We will start the year with approximately \$42,000 in the bank. (This amount could be higher because we don't anticipate that all budgets from this year will be spent fully).
- 27 classrooms for next year. (Same as this year.) This will be reevaluated and updated once the state provides its budget for education.
- The \$12,000 sign/reader board for the front of the school that was approved this year will not be spent until next year.
- Jog-a-thon will bring in \$50,000 in revenue next year.

Large Changes from this year to next year:

- Staff Appreciation – Increase from \$1,500 to \$3,000.
- Removed Artist in Residency and replaced with Assemblies. Decreased from \$11,000 to \$3,500.

- Added STEAM - \$2,500. Removed Celebrate the Arts (\$600), and OMSI Planetarium Exhibit (\$600).
- Added Fifth Grade Activities - \$3,500
- Added Green Team - \$500
- Added Grade Level Funds - \$4,200** See below for description**

Smaller Changes:

- Changed Barn Dance and Bollywood to Fall Event and Spring Event. Consolidated the smaller line items related to these events.
- Field Day – Mr. Arnold requested an increase from \$100 to \$200.
- Running Club - \$200 due to discussion about not pursuing the grant for next year.
- Art Literacy – Decrease from \$3,200 to \$2,500. Did not spent full budget this year, and \$2,500 was suggested by current chair.
- Author Visits – Decrease from \$4,000 to \$3,000.
- OSOB – Decrease from \$5,000 to \$4,000.
- Removed Battle of the Books. Now running through district instead of PTO.
- Maintained classroom reimbursements of \$300 per classroom teacher. Started the year at \$200 per classroom, but increased after jog-a-thon.
- Increase Taxes from \$450 to \$550.
- Removed items that were specific to this year – Solar Eclipse (\$850), Apple TV Equip (\$3,600), Silverware(\$500).

Based on these changes and assumptions, we estimate approximately \$27,000 would be remaining in the bank account at the end of the year.

**Grade Level funds is \$700 per grade level. This will be required to be spent as a grade level team to benefit all classrooms within that grade. We were asked to provide money for subscriptions (i.e. Time for Kids, Scholastic News, etc), but the amount required varied significantly by grade, and some grade levels use subscription magazines more than others. Some teachers requested more books for their pods instead of magazines. In an effort to be fair and still meet the needs, we propose this line item for the teachers. This allows each grade level to meet and make a decision how they will use the money. They can choose books, subscriptions, or something else. Our requirement is that it benefit the entire grade level. The \$700 was determined by looking at what it costs to get a subscription for a grade level.

Question from Dan Silver: Did ESL go up to \$300 like the classroom teachers? Not at this time, just classroom teachers. After discussion we decided to increase both ESL teachers to \$300 by moving \$100 to each of them from the Student Supervisor line item (\$200 total) since we no longer have a Student Supervisor position.

Member At Large (Jyothy Vemuri)

Mrs. Guevara (4th grade teacher) was contacted by Eco School who may want to donate something to help our green team..Jyothy will follow up with her.

Miscellaneous Items/New Business:

Need to clean up the PTO workroom - everything on top of cabinets needs to be moved down so it doesn't cause a hazard. Need to move stuff from stage into workroom. Carnival and Barn Dance props and games have a new home, Merideth to confirm where that is (Wendy Gibson had indicated that she found a new home for them). Amy Roskowski will organize a cleaning party to go through everything.

Discussed what to do with old laptop computers that came with the Secretary and Treasurer positions. Neither computer has been used in last 2-3 years. Bradi has volunteered scanning services in order to keep any necessary financial records. Merideth went through the files on the Secretary's computer and moved any pertinent ones to Google Drive associated with the secretary@jacobwismerpto.org email. Dan Silver could make use of both laptops in his classroom, and since they are no longer of value or use to the PTO we will donate to him to rebuild and use.

Grade Level Updates May 2017

Thank you so much for the amazing staff appreciation week! All around, the staff felt so cared about and appreciated. The flowers, cards, gifts, the BBQ lunch (yum!) and all around love was so warmly received. We are all so grateful for such an amazing PTO and JW family!

Kindergarten:

Our team LOVED the Staff Appreciation week. It was thoughtful and fun and we feel very appreciated! We are amazed that are only 6 weeks left of school. We are working on opinion writing and poetry. We are learning about living and non-living things. We are practicing for our spring musical! Thank you again to our PTO. They rock!

1st Grade

First grade has been busy studying geography and plants. We have also been learning art techniques every Thursday with a "walk to art" model. In math, we are reviewing all concepts from the year. Reading has been focused on fluency and in writing students have been working on poems. Next up will be our animal unit and our zoo field trip. We also look forward to visiting our 8th grade buddies at Stoller in June.

3rd Grade

The Third Grade Team will be going to downtown Portland for our annual Historical Tour. This week, we will complete our SBAC testing in Math. All classes are working hard on their Important Person speeches in preparation for our June 9th Wax Museum.

4th Grade

Thank you parents and PTO for all the great Staff Appreciation events! You are all so wonderful! We are off on the Oregon Trail! We have an artist in residence, Anne Rutheford, teaching us all about voice, character, and storytelling. We will have Anne with us for 6 teaching/learning sessions, all leading up to performances we give the second to last week of school. We are also doing simulations and projects in class. We will take a field trip on Tuesday, June 20 to the End of the Oregon Trail Museum in Oregon City. Yee-haw!

Fourth grade is excited to spearhead the food composting program at JW. We learned how food waste in the trash produces methane, while composted food waste produces carbon dioxide, which is 72% less harmful of a greenhouse gas. The students are ready to learn the program the rest of this year in order to take on the responsibility of being student leaders next year in fifth grade.

We are finishing up the last round of the SBAC testing and plan on being done with it this week.

5th Grade

Fifth grade sends a huge THANK YOU THANK YOU THANK YOU for all of the treats and goodies and daily surprises you spoiled us with last week! We are so blessed to teach at this wondrous school, thanks to the generosity of the PTO. We also want to take this opportunity to thank the PTO for the additional classroom funds... the extra \$100 allowed us to print up pictures from Outdoor School for a fun flip book project (in addition to purchasing much-needed supplies). Here in fifth grade, we are actively enjoying our One School, One Book activities and learning all about the original 13 colonies. Soon, we'll venture into the Revolutionary War and we're counting down the days until our big 5th Grade Celebration on the 20th of June. We hope all of the volunteers will join us for the volunteer breakfast on the 24th. :)

Music:

5th, 4th, 3rd are learning to play ukulele. A typical class would include instruction on how to play a couple new chords, reviewing chords from previous week, playing through new and familiar songs, time to practice in small groups or by yourself, time for me to help small groups and individuals, and would end with the whole class playing through a couple tunes together.

K, 1st, 2nd--All did a unit on Jazz for Jazz Appreciation month. We read "When Louis Armstrong Taught Me Scat", watched Louis Armstrong singing and playing trumpet, Ella Fitzgerald and Mel Tormé scatting, and created our own class scat. Last week we learned the Mexican Hat dance.

Intervention:

Thank you for your kindness, creativity, and thoughtfulness in planning "a week of wonderful" for staff. Having a little something each day was so fun, and everyone was included.

Thank you for everything, from the planning to the clean-up! I am profoundly grateful to be a part of this caring community.

PE:

Thank you, Thank you and Thank you PTO!!

What's happening... Teamwork/Cooperation activities, floor hockey, whole school fitness testing for the district PE grant....and field day preparations!

