

PTO meeting minutes 10/1/2019

Location: Jacob Wismer library

Date: Tuesday, October 1st, 2019

Time: 6 pm

Attendees: Sonia Lall, Shauna Rakshe, Merideth Brundidge, Shalini Sivas, Pooja Madan, Anand Krishnakumar, Nidhi Talwar, Sonia Sahu, Margaret Maes, Allison Guilfoyle, Joan McFadden, Erika Heslin, Cara Coates, Alexandra Yau, Yvette Wallace, Julia Eggers

Agenda items

1. Welcome and introductions

- Superplay (superplayOR.com) will donate prizes—one for each student, big one for Eagle Run; yearlong fundraising deal available \$19 for full day of play, \$4 goes back to school (any day M-F) if school signs up; can sign up for deal when come to pick up cards for free games; also willing to host carnivals (Mike at Superplay)

2. President's report

- Directory & online directory—wanted to go online but need more research, so this year will be on paper; want to go online in the future; want to send out survey to ask if parents are okay with online directories, what would make directory secure enough

3. VP fundraising report

- So far 28k raised (30% of goal); prizes announced tomorrow in PE classes
- Supposed to rain Friday, so want to continue on Friday or change to Monday; not much chance (40% chance of light showers) so
- Shauna will send Thurs a reminder: who runs when, colors, bring extra clothes because might need to change after; also email this to Alison Guilfoyle to forward to teachers; post on FB as well
- Need more Eagle Run volunteers; start e-blasts to collect volunteers (another tonight)

4. Principal's report & vice principal's report

- Homeless students at JW don't have snacks. Teachers were buying snacks for them, but this is awkward for kids, so P & VP bought some with building funds, kept in nutrition services so they can choose one for school, one for after school; they get free

breakfast and choose snack then to keep in backpack; Would PTO start fund for books, snacks, etc that they need?; they are living in someone's home; could we make a backpack for them to take home so they have food on weekends?; scholastic scholarship for books for them to choose; Yvette has idea for books: they would really like to choose books, this is important for making them readers, can even use points for some, and Yvette would help with choosing & ordering; might need as much as 2k for stuff for full year; might need to wait till after eagle run to decide on budget

- Find out what financial commitment would be for year and develop budget; PTO will get budget after Eagle Run; get also new clothes from new clothes closet donations; Yvette will look into reading preferences, etc.

5. Passport club update

- Volunteer needs: email Pooja about volunteer shifts when/how many; can ask class coordinators to ask their parents? Or ask teachers when no coordinator
- Practice with tech/lib: Ms. Guilfoyle will ask Ms. B to practice once the week before the test; but she might not want to spare time because she wants to work on coding with kids; what if we had parents do practice as well as checkout;
- Send to Joan a reminder for JW journal each month; Joan will include link to PTO newsletter in JW journal for parents who don't get it
- Send 2nd grade teachers an intro blurb to distribute to parents
- Maybe if kids obviously haven't studied, have the passport volunteer just tell them where stuff is and send them back. This has been done in the past.
- Big problem is no printed maps. Parents don't know to make kids study. Try a couple months with paperless, have intro email to 2nd grade & have Joan remind via email; then if necessary go to paper funded by PTO. It also helps if teachers do reminders. If Ana puts together intro & maps & test date for each grade, each month, teachers can forward to parents. Also, maybe put a printed map on each teacher's wall for the month (near door). Also, reminders of checkout week the Friday before during Erika's Friday announcement. Print copies for homeless students as well.

6. Oregon Battle of the Books (OBOB)

- Want to hold information night week of 14th; put in school dude request, request cafeteria or maybe staff room (smaller) or portable; cafeteria might be best, need to reserve for after 6. Just put down cafeteria tables, no chairs.

7. VP community events report

- Fall event: people will get bracelet, color based on grade; icebreaker games; DJ, facepainting; lots of other games; origami table; math or science table?; parent icebreakers as well; parent vs. kid contests?; need 21 volunteers/hr
- Walking school bus: walk & bike to school tomorrow; every 1st Monday is walking school bus (walk only), same path & meeting places as walk & bike to school day; Mr.

V & Mr. A will come to first two, after that it will be only parents; plan to increase in spring to 2x each month; set up something from farther away

8. Volunteer coordinator's report

- Chair training (Margaret)
 - Filled a couple of chair positions: cochair for clothes closet; maybe a book fair cochair; still have open 4th grade OBOB chair, science fun shadow, spring event
 - Best practices for class volunteer coordinators sheet: usually distributed to class coordinators, is it easier to forward name to Margaret or for teachers for forward themselves—easier to have names forwarded to Margaret
- Upcoming volunteer needs (Pooja)
 - Got lots of volunteers (100 + since last month), created badges; Lori has suggestions about what kind of emails to send out to get people to get them to pick up badges (after Eagle Run); or could badges go home with kids? But this is maybe not good as kids might lose;
 - Can pick up on first day of volunteering too; have people pick up at conferences

9. Treasurer's report

- Taxes: owe OR \$156, accountant bill will be ~\$500
- Budget: **Removing \$1100 from Junior Great Books from 2019-2020 budget; this will be transferred to Lori for homeless students financial aid: APPROVED.**
- Need to purchase binders worth \$40 so Cara will do this with debit card.

10. PTO liaison grade level report

K - Kindergarten is off to a great start! We are establishing routines, introducing reading and writing workshop models and making lots and lots of friends. Our stamina is improving and we have even started a science unit on weather!

1st - The first grades just completed an illustration study. They learned about how important illustrations are in a story. They also learned how to draw vignettes, passage of time, background and expressions. Their illustrations were outstanding!

2nd - Second grade has been enjoying Mystery science, it has been a big hit...

We have been working on Engineering Design and the Scientific Method. Between our classes students are doing activities like Gummy Bear Science, Candy corn Catapults, Spaghetti Towers, Card Towers, Dental Floss Spider Webs, etc.

We are going to be having visitors from:

Poison control and the Humane Society.

We are working on Place Value in Math.

For reading we are learning Word-solving, comprehension and building stamina in reading.

We are working on Narrative writing for our writing block.

3rd - Reading: we are working on building a powerful reading life, setting goals, and tracking progress.

Writing: we are working on small moments narratives, editing our work, and becoming a storyteller.

Math: Place value, regrouping, estimation

Science: Plant cycle and heredity

Health: Safe at home and school

4th - 4th graders have been working on...

Math: We are working on how to explaining their thinking, giving feedback, and ratio tables using doubling, halving, and multiplication.

Reading: We are growing ideas about characters, synthesizing, and noticing how characters change.

Writing: We are writing realistic fiction working on zooming in on scenes, developing characters, and showing not telling our readers.

Science: Students have been learning about the human machine. They have created finger models, robot hands, and how the eye works.

5th - Fifth grade is deep in our book club unit which focuses on discovering themes in our texts. In writing, we are working on personal narratives and learning about the writing process. For math, we are close to wrapping up our place value unit using the puzzle packing company and fun with order of operations. We will be moving into multiplication and division, learning a variety of

strategies. Finally, in science we are studying our watery planet looking at both earth's systems and the water cycle.

PE -

1. Walk/Bike To School Day Success
2. Walking School Bus starting up next Monday...meet up at the usual 2 locations on the first Monday of the month to walk to school as a big group
3. Running Club starts next week (Oct. 9)
4. Mr. V and Mr. A are both working on teamwork/cooperation activities in PE

Music -

K/1 are working on steady beat, high and low sounds, fast and slow tempos. We're working on beat (steady beat, like your heart beat) vs. rhythm (the pattern the words of a song or poem) and then putting the beat and the rhythm together. We'll add rhythm sticks, then eventually other instruments.

Grades 2-5 completed a district rhythm assessment. This will help me know what kids know, and let them know too, where they are at. We'll do a post assessment in April.

K-5 did a Beatrix Potter preview. Beatrix Potter artwork with some Ralph Vaughn Williams (British composer who lived at the same time as Potter) in the background. A learning target for all grades is how music fits into the cultural and historical context, and, to make connections between music and the other arts. My plan is to do something similar with the other artist/art forms Art Literacy is highlighting this year.

Dances for all grades

Piano Player??

- Music teacher is looking for parent to accompany on piano/sing along at singalong; tying in art lit to music lessons

11. New business/adjournment

- Ms. Wallace, Ms. Brundidge & Ms. Eggers : proposal for materials for 4th & 5th grade that teachers can use when Ms. Wallace is not here; in 2nd grade need more word study materials (spelling etc); price tag is \$3391 for everything (preorder special pricing, \$3442 without): would give every 2nd grade classroom a phonics study kit, every 4th & 5th grade a kit; 2nd grade is required to do "word work" but there's no materials for it so teachers

have to cobble stuff together, they have had good success with a similar kit to this one, which is designed for 2nd grade; some teachers have attended teacher's college training (teacher's college put together this kit); 2nd grade: one kit for each classroom, posters & teaching materials, manipulatives for the kids; 4th & 5th includes small group supplies for kids; can help teachers with individual goal setting; teacher's college is nationally respected so a very good kit; 2nd grade kit is brand new; consider proposal & vote next meeting

Action items	Owner(s)	Deadline	Status
Proposal re: matched vs. nonmatched Jogathon donations	Jogathon chairs	Sept. 2019	Complete
Change bank signers list	Cara Coates	Sept. 2019	Complete
Plan Fall Event & get approval from school	Alex Yau	Oct. 2019	In progress
Distribute activity chair guidelines	Margaret Maes	Oct. 2019	Complete
Update website to reflect name change to Eagle Run	Shauna Rakshe	Sept. 2019	Complete
Update author visit chair to Margarita	Margaret Maes	Sept. 2019	Complete
Remove Junior Great Books budget item	Cara Coates	Oct. 2019	Complete

NEW ACTION ITEMS

Contact Superplay	Cara Coates	Nov. 2019
Plan directory for next year/complete research into options, parent opinions	Sonia Lall	June 2020
Eagle Run volunteer, extra clothing reminders	Shauna Rakshe & Pooja Madan	Oct. 3, 2019
Budget for homeless students/proposal for PTO	Joan McFadden & Erika Heslin	Nov. 2019

Action items	Owner(s)	Deadline	Status
Coordinate Passport Club info distribution	Shauna Rakshe & Ana Pacheco	Nov. 2019	
Reserve space for OBOB info night	Sonia Lall	Oct. 7, 2019	
Set up walking school bus from farther away areas	Alex Yau, Shauna Rakshe	Nov. 2019	