

PTO meeting minutes 11/5/2019

Location: Jacob Wismer library

Date: Tuesday, November 5th, 2019

Time: 6 pm

Attendees: Shauna Rakshe, Alexandra Yau, Erika Heslin, Allison Guilfoyle, Joan McFadden, Cara Coates, Pooja Madan, Sonia Sahu, Cody Sengir, Margaret Maes, Moorthy Elakkumanan, Sonia Lall, Lori Near, Courtney Austermilller, Shalini Sivas

Agenda items

1. President's report

- Vote on proposal for TV monitors & apple tvs (22730): **Unanimously approved**
- Vote on proposal from Ms. Wallace for phonics & reading kits (3400): **Unanimously approved**

2. VP fundraising report

- Eagle Run—\$107,500 gross income
- Lori & Courtney: pledgestar reports \$107532; this doesn't account for expenses; still some money coming in; some checks always go to Jacob Wismer, not to PTO, but we count these towards prizes; this total is probably about 1k too high due to mistaken donations; some matching money is coming in/ some matches being denied so still some follow up to do; 4k was spent on Eagle Run event (a lot of it for single time expenses); purchased equipment is available for other events, but needs to be checked out from Eagle Run chairs so we can ensure that it is properly stored & cared for; pizza party still to come; still a few prizes left to purchase (most were donated); every student will receive a certificate for Pietro's Pizza free kid's meal pizza & Superplay 2 free bowling games; prize distribution on Fri Nov 22nd, with announcements that day at lunchtime and drop off later in day; pizza party on Tues Nov 19th afterschool 3:05-4:30 pm, kids will get each to throw 2 water balloons at PE teachers; need to worry about latex free water balloons; maybe supersoakers or hose; after that pizza, drinks and treat, so need someone with food handler's card; permissions slips will go out tomorrow; might be a few kids added later (late matching funds, parents who think the kids were over lower limit); thank you cards for sponsors will go out soon; idea: have students at pizza party color a thank you picture to include with cards for sponsors; will send out feedback survey to staff; March/April planning will begin for 2020 Eagle Run; next year need to fix intersection of two loops; many people loved bubbles, rainbow etc.; next year will try to increase sponsorship, make a sponsorship packet to hand out to local businesses

3. Principal's report

- STEAM night coming up, 2 people from Young Audiences, 3 from Mad Science, OMSI; every team will be doing an activity in classrooms; will be split in 2 again;
- Copy machine: PTO can make as many copies as needed, but keeping track of copy numbers helps with mindfulness
- Need to take PTO group photo--DONE

4. Vice principal's report

- Snack fund: made available to other families/teachers; some money should be used to purchase socks/underwear for backup stores;
- Walking school bus: some frustration with lack of participation, but this needs to grow organically; maybe we can set up volunteer shifts so PE teachers don't have to do it by themselves; maybe we can also put on NextDoor App except maybe this is a safety risk; could maybe do 1 school messenger, but are trying not to overload; put a note in JW journal that you should follow PTO facebook page as well for current event reminders; also put on reader board; maybe put "like us on facebook" on reader board; PE teachers very kindly agreed to come for extra walks (were only supposed to come for first 2); there is also a way to text reminders to volunteers; have a booth at STEAM night to advertise; need more safety jackets; get it on teacher calendars/send blurbs to teachers that they can copy/paste into newsletters
- Counselor wants to have free assembly by Ned re: growth mindset; performance with yoyos; condition is that for 5 days after, yoyos are available for sale; somebody from PTO has to man table and take money; can we do this through drawer in the office? Not really; this is a little like bookfair; this is scheduled for Jan; maybe could have a table in cafeteria at lunch (3-5 grades only)? But this is hard for volunteers; we could have before school, or one day in each pod, plus 2 days in office or something; this yoyo thing is to help fund the assembly so that schools who can't fund assembly can still see it; Alex & other board members can do 2-4 pm, 5 days; early January

5. VP community events report

- Fall event: went well except too many people for facepainting lady—next time limit her options so line is shorter; we had over 500 people show up; ran out of pizza in 25 min; still some money left over, so will put some games that teachers can check out for parties in volunteer room
- Walking school bus: happy with way it's been going

6. Treasurer's report

- Review of 2019 approved budget—we raised \$107,000, some will go to fees, etc; we have received \$61,000; need to have some (\$67,000) for PTO budget; need at least \$30,000 to tide us over till next Eagle Run; so we approved TVs & Ms. Wallace's request, will consider other proposals in January when we have received the rest of the money; we welcome

proposals, but will not approve more till January when we know exactly how much we will receive & have gotten it

- Propose new spending: Ms. Guilfoyle brought a proposal from 5th grade, they'd like to take a field trip to BizTown; request \$4465; need charter buses; even if can't be completely funded, would welcome help so affordable for students; need to know when they would need to know, since we're not going to fund more till January, can they reserve a spot? Cara & Alex will touch base with 5th grade teachers to find out

7. Secretary's report

- Passport club update—need at least some copies; some teachers aren't getting word out; will try giving 10 copies/class for one month; if this doesn't help, we'll print copies for everyone, just print one double-sided copy; email form packets to Ms. Guilfoyle to give to teachers with noticeably low high five numbers ; could also laminate maps & reuse (Documart)
- OBOB—where to hold battles? In pods

8. Volunteer coordinator's report

- Upcoming volunteer needs (Pooja)
 - Do we need volunteers for STEAM night? no
- Chair training (Margaret)
 - Need spring dance, shadow for science fun, co-chair for book chair, laminator; 4th grade OBOB chair—for this, try going through teachers; otherwise 4th grade might not be able to participate; maybe get a science fun poster at STEAM night; Cara will also help science fun guy

9. PTO liaison grade level report

Kindergarten has been working very hard on writing little books about fall, becoming "super readers," sorting and classifying items by different attributes and looking at the attributes for each season of the year...We already see such progress in the kinders' executive function skills in just 9 weeks!!! We are busy, busy!

1st - First Grade News: In writing we are starting narrative writing. In Health, we are learning about the human body. In Math, we are learning different combinations to 20. In Reading, we are learning strategies to have and use when they come to tricky words.

2nd - is starting their reading and writing nonfiction units. We have been learning the three states of matter and are doing fun experiments like melting crayons and otter pops to see how they change.

3rd – In reading, we are working on our Mystery Unit, which is a huge hit with the kids. In writing, we are working on Realistic Fiction. In Math, we are doing our early multiplication unit. In Social Studies, we are working on a Mapping unit.

4th grade has been working on:

Reading: finishing up our first unit about reading intensely and growing ideas about a character. We will start our next unit after conferences.

Writing: Wrapping up our realistic fiction pieces and spending time self-reflecting with our writing to help us set goals for the future.

Math: We have finished our first unit! We will move into Whole Number Place Value and Operations

Content: We have finished science (for now) and have taught the first health unit. We will be transitioning to Social Studies to start looking at Native Americans.

5th grade report:

We have wrapped up our personal narrative unit and are having a great time being journalists in our mini journalism unit. In reading, we are doing both book clubs and just beginning our nonfiction unit. In math, we are finishing up our multiplication and division of whole numbers unit and will be moving into fractions soon. We have just begun our exciting journey into the world of explorers and are looking forward to what we will learn. Finally, we are very excited to get to go to Biztown this year as our field trip, and are hoping the PTO will support us with this great opportunity.

PE Updates for PTO:

1. We are now using Instagram in addition to Facebook to promote the exciting things happening in PE. Check out @jacobwimerpe on Instagram to like/follow.
2. Mr. V's classes are working on throwing/catching skills in the gym. 2nd-5th grade are using a game called Cone Ball to accomplish this.
3. Mr. A's classes are working on throwing skills in the cafeteria.
4. We are doing "Workout Week," a fitness station circuit for one week between changing teaching locations. All classes participate twice during this workout week.

K-2

Poems/Chants- 'Here is the Boat' '24 Robbers'
Rhythms-Ta and titi, 'Baby Rattlesnake',
Songs/Four Voices-Harold Finds a Voice, "Sing After Me"
Decoding pitch and rhythm-'Mystery Melody'
Dances-Brass Wagon
Introduction to simple music terminology

3-5

In the Hall of the Mountain King Mad Lib project. Listen to/talk about the music. Talk about silent movies, watch example. Use Mad Lib format to create a script. Present 'silent movie' using script with Greig's 'In the Hall of the Mountain King' as the background music.

Instrument Roller Races to learn/review instruments of the band/orchestra, instruments of other cultures, instrument families.

Looking ahead to winter sing along and getting ready for that.

10. New business/adjournment

Action items	Owner(s)	Deadline	Status
Plan directory for next year/complete research into options, parent opinions	Sonia Lall	June 2020	In progress
Eagle Run volunteer, extra clothing reminders	Shauna Rakshe & Pooja Madan	Oct. 3, 2019	Complete
Budget for homeless students/proposal for PTO	Joan McFadden & Erika Heslin	Nov. 2019	N/A
Coordinate Passport Club info distribution	Shauna Rakshe & Ana Pacheco	Nov. 2019	In progress
Reserve space for OBOB info night	Sonia Lall	Oct. 7, 2019	Complete
Facilitate walking school bus	Alex Yau, Shauna Rakshe	Nov. 2019	In progress

NEW ACTION ITEMS

Arrange for snack fund with Lori Secker	Cara Coates	Dec. 2019
Walking school bus info distribution	Alex Yau, Shauna Rakshe	Dec. 2019
Passport club info distribution	Shauna Rakshe, Ana Pacheco	Dec. 2019
Arrange for Ned	Erika Heslin	Jan. 2019

Action items	Owner(s)	Deadline	Status
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assembly/yoyo table

Talk with 5 th grade teachers: biztown	Cara Coates, Alex Yau	Dec. 2019	
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