**October PTO Meeting Minutes**

**10/10/2017**

1. **President’s updates (Amy):**
   * Phishing Emails: Several phishing emails being sent out, we need to be very vigilant as they look ‘almost’ genuine.
   * Budget- Vote: Passport Club requires $300 more for the year. Motion started by Angela, seconded by Sarah. Board approved the additional budget.
   * Reader board- Update: Work in progress to get all the requisite approvals, approval dependent on location of the property (residential versus not)
2. **Secretary Updates (Jyothy):**
   * Jogathon: Weekly pulls for donation summary to assist families get fundraising updates for their student (Josh/Amy to starting running the data pull this weekend). Employer matching information to be added to Newsletter/Facebook/PTO Website.
   * Facebook page started last week, generated good buzz prior to Jog-A-thon
3. **Principal’s report (Joan):**
   * Jogathon is a huge success- perfect weather, lots of support from the parent volunteers
   * Conferences are this week
   * Translator Tree project will continue from 2016-17 Community Partnership Project and our sincere thanks to Byron Wong and Jane Hoh for providing translations for abbreviated journals and PTO blasts.
   * Community partnership with Sunset High School leadership.
     1. Project 1: High school buddies (class of 35) for select JW students (identified by counselor) that could most benefit from HS buddies. They will meet every two weeks during lunch/recess times.
     2. Project 2: High schoolers will attend assemblies and give away “Future Apollos” or “Future Wildcat” T-shirts for every Student of the Month. They will also do informational videos or skits reinforce character traits.
     3. Project 3: The leadership students will hand out stickers and play music as students arrive for our Fun Fridays (days and topics to be determined).
4. **Assistant Principal’s report** (Erika is absent, message conveyed by Joan): Jogathon was amazingly successful! Parent support is highly appreciated!
5. **Fundraising (Sarah):**
   * Successful Jogathon. Onus is now on getting the envelopes back and marching towards the goal for the year.
   * Box tops is off to a great start, currently at 26% of our yearly goal of $1500 already. Sunset lanes donating two free passes per kid for winning Box Tops team.
   * Directories- Ready! Students are sorted alphabetically by grade level. October 18th is the last day to order a copy.
   * Question: There were no more order forms, need to restock them in the community hall. Sarah to close that.
   * Question: Can we have parents pay for Directories and other PTO stuff through Parentview? Lori to answer.
   * Scripp: Online orders makes it more efficient as there is a fee ($10 per month) associated with processing of orders by check. First order forms will go out    around holidays- the most responsive time, second around spring.
6. **Community events (Lauren):**
   * Bollywood night (Jasmine/Sonia):
     1. Great response from parents, weekly brainstorming meetings in progress among volunteers.
     2. Bethany daycare is made aware of the event schedule.
     3. Fliers and info to be sent out in the coming days.
     4. Food and decorations planned out.
   * Author Visits (Jillian):
     1. Elizabeth Rusch contacted- local, prolific writer, familiar with school as she previously visited JW. Great non-fiction author including books on music and science (earthquakes, volcanoes, Mars etc). $800 for two presentations and book signing.
     2. Graham Annable- Will do the visit for free! New to school visits, has a picture book on Sloths coming out in spring. He'd be great for both K-2 and 3-5 and could talk about Laika and writing/illustrating books.
     3. Efforts are in progress to get authors from Woodstock to visit.
     4. Suggestion from Dan Silver: Focusing on books around Friendship for K-2 and around books on writing for 3-5 would be ideal.
     5. Anyone interested in chairing this for 2018-19 should work with Jillian
7. **Volunteer Coordinator Report (Jenn):**
   * Eric Chapman on board for variety show. Need to ensure he has the scheduling and support lined up. Requires $200 budget. None forecasted for this year.
   * Melody Stringer will be handling 5th grade activities.
   * A chair is interested in owning barn dance and Tracy Kelly in chairing spirit wear- more details will be available soon.
8. **Treasurer’s report (Angela):**
   * Key bank coin machine is going to be taken out in December. Whole dollar transactions encouraged as opposed to coin change. Jogathon should be good for this year but going forward, managing coin donations will pose an issue.
   * Grade levels 2nd and 5th submitted their reimbursement. Rest of the grades due by the end of the month.
   * Taxes done for last year. Had to pay $100 to the state.
9. **Member at large (Jasmine):** nothing to report.
10. **Grade level report (Dan Silver):**
    * Update from each grade level provided. Focus was on small-moments narrative for almost all grades. 5th grade is looking for alternatives for Biz town. 4th grade is excited to kick off their garden club. 3rd grade is purchasing mystery books to support new unit of study. 2nd graders are loving the flexible seating. 1st grade has been busy building communities and learning the rules of the school. Kindergarteners are learning about being scientists and using senses to observe. Everyone had a great time at Jogathon, especially the kindergarteners that ran their first one this year.
    * Question (Mamta): No walk to school for math for any grade? Answer: Correct. Workshop model and dream box are the replacements for the same and more in line with industry standards that focus not on knowing the answer but more on understanding the problem, and helping students gain ability to problem solve and work in a team.
    * Question (Sonia): Is it possible to increase the student to device ratio? Can PTO funds be raised specifically for this purpose? Answer: 4th and 5th graders have chrome books 1:1. KG/1st grade have more ipads versus chrome books. Devices are the number one items on teachers’s wish list as well.
    * Question (Jasmine): Why did we move away from science fair? Answer: The safety of the children was a big concern since students were often separated from their parents, were unsupervised and often getting lost. In addition, the egg drop activity is no longer an option since no one is allowed on the roof.  We also felt that people were not viewing the science projects in the gym and that many of the projects were parent driven rather than made by students. STEAM night offered a good alternative since parents accompanied and interacted with their children in a STEAM class that focused on parent-child collaboration.  For the district Science Expo., teachers will be choosing student representatives to submit a project.
    * Question (Jillian): 5th grade classes are crowded, any chance another class room/teacher would be added. Answer: Out of budget. Adding another class room at this stage would also severely perturb existing class rooms and staff as well.
11. **New Business**
    * Question (Amy): A small group of students want to enter the math Olympiad and would like to be associated with the school to fulfill participation requirement of being represented by an organization. Answer: We recommend the club to go under PTO instead.
    * Question (Jasmine): What does being associated with PTO mean? Answer: PTO covers the insurance for property usage.