

PTO meeting minutes 6/2/2020

Location: Remote (via Zoom)

Date: Tuesday, June 2nd, 2020

Time: 6 pm

Attendees: Sonia Lall, Cara Coates, Sonia Sahu, Shalini Sivas, Margaret Maes, Alexandra Yau, Shauna Rakshe, Joan McFadden, Allison Guilfoyle, Paola Corredor, Anne von Hartmann, Tomoko Tokunaga, Jennifer Politsch, Lori Near

Agenda items

1. Votes on new PTO members for 2020-21 board

- 2020-21 board will be:
 - President: Sonia Lall
 - VP Fundraising: Paola Corredor
 - VP Community Events: Alexandra Yau
 - Treasurer: Shalini Sivas
 - Volunteer Coordinator (parents): Pooja Madan
 - Volunteer Coordinator (activity chairs): Anne von Hartmann
 - Secretary: Shauna Rakshe
 - Member-at-Large: Tomoko Tokunaga
- **All positions confirmed by unanimous vote**

2. Votes to update PTO board members listed on bank account

- As of July 2020, add Paola Corredor to PTO bank account
- **Confirmed by unanimous vote**

3. Treasurer's report

- This is last week for staff reimbursement forms; Joan McFadden will announce at Wed staff meeting that they are due Thursday
- Books will be closed July 1st

4. Principal's report

- District calendar isn't done yet for 2020-21; will provide to Sonia Lall when finished. Also don't know what school will look like next year.
- School will have much less money due to Covid-19 situation, so will have large class sizes. Meeting next week to find out how big.
- Have plans to honor current, graduating 5th graders, but will not promote to whole school in order to limit size
- Teachers have weekly tracking form for kids' engagement; kids are doing really well at staying engaged
- Maybe we could have a survey to see what's working to help teachers next year? Talk to homeschooling folks for ideas about what works? --BSD wants all kids to have same lessons across district
- How are teachers with kids doing? --Takes a lot of time because kids need learning buddies
- Chromebooks get to stay with kids over summer (school has bond money to get new ones next year)

5. VP fundraising report (given by Lori Near for Eagle Run team)

- We need a fundraiser, but how will we do Eagle Run next year? Will need to plan soon. Could wait till spring? We have money for next year, but carryover for following year might be a problem. Worst case, we can come up with a virtual backup event

6. Volunteer coordinator's report (Margaret Maes)

- Found chairs for a number of activities next year:
 - Passport: Anne and Shalini
 - Art Lit: Paola; Danielle also interested
- Need OBOB co-chairs, cochairs for book fair, movie night, field day

7. President's report

- Cherie Pun recipients chosen (3)—2 from Westview, 1 from Sunset
- First new PTO board member with responsibilities is Tomoko

8. Member at large report (Tomoko)

- New parent welcome will probably be online (Zoom?)
- Can get last year's presentation from Sonia Sahu, then update; can make a video of inside of school?
- Need to get a date after school calendar is finalized

- Maybe we can buddy up new families with established JW families
 - Kindergarten next year has about 80+ new families registered; others in remaining grades too. Check with Kelly Cruikshank for details.
 - Last year less than 50 new families at welcome night
 - Kindy orientation from school is on school website
- Do we have leaders from each country/language who can help their community? We used to, but stopped a couple years ago. Mem-at-large can set this up again.
 - If hard to find leader, have regular Zoom meetings and ask district interpreter to come?
- How good is translator on school website? Used to be terrible (incomprehensible); now Japanese is better—don't need manual translation
- Get list of buddies, and also find out languages they understand
- Japanese community wants to volunteer more in classrooms, but is worried about language barrier. Buddy system may help encourage
- Buddy blurb to Joan McFadden by Sunday to include in last JW journal of year
- Consider International Day or a month to highlight each continent, or some analogous celebration of school's cultures